

**SEWAGE DIVISION
AGENDA
JUNE 17, 2026**

1. Call to Order
2. Pledge of Allegiance
3. Recording of Attendance
4. Public Comment
5. Approval of the minutes from the previous meeting
6. Communications
7. Secretary/Treasurer Report
 - Approval of Financial Statements
 - Approval of checks issued prior
 - Approval of unpaid bills
8. Manager Reports
 - Office Report
 - Engineer's Report
9. Municipal Building Report
10. New/Old Business
11. Executive Session
 - Personnel/Legal
12. Actions – Legal, Personnel, other actions needed from New/Old Business
13. Adjournment

Municipal Authority of the Borough of Belle Vernon

Sewage Division Meeting Minutes

May 20, 2026

1. Call to Order

The Sewage Division was called to order at 6:00 PM.

2. Pledge of Allegiance

3. Recording of Attendance

Board Members in Attendance: Mr. Joseph Minniti, Mr. Frank Monack, Mr. Clifford Gorski, Mr. Brian Anderson, Ray Iacoboni

Board Members Absent:

Municipal Authority Staff: Mr. Gerald Jackson, Manager, Kelly Ellin, Administrative Assistant

Engineer: Rob Horvath, KLH Engineers, Inc.

Solicitor: Peter Halesey, Solicitor

Employees present: Mr. Anthony Rhome

Guests: None

General Public present: Denise Stasko, Ed Stasko Jr.

4. Public Comment

Denise Stasko asked when the meeting between the Belle Vernon Fire Company and the Municipal of the Borough of Belle Vernon is going to take place. Mr. Saxberg will set it up and will be in touch with all entities with a date.

It was questioned why sewage and water bill receipts are not being stamped. As with all other utilities no one stamps invoices anymore. Their cancelled check or bank statement will be their receipt. The water department stopped stamping receipts as per instructed, while the sewage department was still stamping receipts against policy rules.

Within the next few months, you will also have the option to pay online.

5. Minutes from the previous meeting

Mr. Monack motioned to approve the minutes from the April 15, 2026, meeting and Mr. Minniti seconded the motion. **The motion was approved unanimously.**

6. Communications

The 84th annual conference and trade show in Erie will take place this September. If anyone is interested in attending, please let the office know.

7. Report of the Secretary/Treasurer

Mr. Anderson presented the Secretary/Treasurer Report to the board for informational purposes. The balance sheet reported total assets in the amount of \$2,624,696.10 and the total liabilities and equity at \$2,624,696.10. The total revenue account balance is \$16,672.35 with a Net Income of \$48,093.32 for the period ending April 30, 2026. Mr. Iacoboni motioned to approve the Secretary/Treasurer's Report and Mr. Anderson seconded the motion. **The motion was approved unanimously.**

Mr. Minniti motioned the approval to pay the unpaid bills submitted for payment totaling \$11,724.33 and Mr. Monack Anderson seconded the motion. **The motion was approved unanimously.**

8. Manager Reports

Engineer's Report

KLH Engineers, Inc.'s monthly report is attached to and made a part of these minutes.

- Tank Cleaning – one process train should be removed from service for cleaning each year
- LSA - Application for \$1,000,000 has been submitted – awards will be announced later this year
- NPDES Permit Renewal Application's deadline is June 3, 2026
- Preparing an application for the DEP approval of a 6-month Pilot Study to evaluate alternatives to Hydrogen Peroxide. A full WQM permit application will follow evaluation period

Solicitor's Report

No Report.

9. Municipal Building Report

The balance of the Municipal Building Report is \$49,715.21 for the period ending April 30, 2026. The fireman's rent of \$312.50 with interest of \$143.17 reports an ending balance of \$50,170.88. The current ending balance of April 30, 2026 is \$50,483.38 reflecting the firemen's rent check that has not been deposited as of yet.

10. New/Old Business

No Reports.

At 6:22 PM, Mr. Minniti motioned to suspend the sewage meeting and open the water meeting and Mr. Iacoboni seconded the motion.

Mr. Iacoboni motioned to end the executive session at 7:27 PM and Mr. Minniti seconded the motion. **The motion was approved unanimously.**

Mr. Minniti motioned to adjourn the water meeting at 7:30 PM and Mr. Iacoboni seconded the motion. **The motion was approved unanimously.**