

**Municipal Authority of the Borough of Belle Vernon
Sewage Division Meeting Minutes
January 21, 2026**

I. Call to Order

The Sewage Division was called to order at 6:11 PM.

II. Recording of Attendance

Board Members in Attendance: Mr. Joseph Minniti, Mr. Frank Monack, Mr. Clifford Gorski, Mr. Brian Anderson, Mr. Raymond Iacoboni.

Municipal Authority Staff: Mr. Gerald Jackson, Acting Plant Manager, Kelly Ellin, Assistant Engineer: Mr. Rob Horvat, KLH

Solicitor: AJ Mangulis, Solicitor

Employees present: Mr. Antonio Rhome

Guests: Jobie Rossell, Rossell Automation Company

General Public present: Ed & Denise Stasko, Ed Stasko Jr.

III. Minutes from the previous meeting

Mr. Monack motioned to approve the minutes from the December 17, 2025, meeting and seconded by Mr. Anderson, **The Motion was approved unanimously.**

IV. Communications

Sewage Plant upgrades report was given by Jobie Rossell, of Rossell Automation Company. He reported that the blowers have been changed out and upgraded with state of the art technology in the water plant with the feature of warning levels so that they can shut down preventing them from blowing up as in the past, and the previous system has been totally removed. All diagnostics of the entire system will report back to a screen where every detail can be monitored. The system that was in place previously has been down with many parts missing. It was questioned why and when this system went missing and who was in charge at that time. Mr. Jackson responded that this happened prior to him taking the plant manager position.

V. Report of the Secretary/Treasurer

Mr. Anderson presented the Secretary/Treasurer Report to the board. The balance sheet reported total assets in the amount of \$2,861,885.00 with total liabilities and equity at \$2,861,885.00. A total of \$7,696.16 in invoices is still due. Total revenue as of December 31, 2025 was \$69,876.17. Mr. Iacoboni motioned to approve the Secretary/Treasurer's Report and Mr. Monack seconded the motion. **The motion was approved unanimously.**

VI. New Business

1. Report of the Engineer

Mr. Horvat stated that it is vital to have tanks made this year on both sides. This The process started a few years ago but has never been completed. It is imperative that this project is completed in 2026.

The LSA Grant will be awarded in October 2026.

Mr. Horvat stated that he will work with Mr. Saxberg, or the person assigned to do the PDFS samplings so that testing is done properly in conjunction with PACE to obtain more accurate test results. In the past, PACE has been inconsistent supplying correct sample bottles causing inaccurate test results. PACE agrees and will designate a person assigned to our authority to retrain the workers and make sure the sample bottles coincide with the correct tests when performed. This process will then be cross trained in house so that all utility workers will be able to execute accurate testing.

2. Report of the Acting Plant Manager

Mr. Jackson introduced Jobe Rossell, from Rossell Automation who gave a report and demonstration on the upgrades made to the water and sewage plants.

Mr. Jackson reported that a gear has had to be replaced for the second time costing \$7,500 for the part.

Mr. Jackson reported that he has met with the insurance safety agent. Steps need made to avoid safety violations. Training classes are posted for the utility workers and paid for by the authority. It is the employee's responsibility to keep current with their training and licensing, while the authority sees to it that everything falls within the code.

Begin the process of putting all inventory online.

4. Financial Report

Cypher and Cypher has completed the 2023-24 Audit. Approval will take place at the next board meeting allowing ample time to review.

3. Report of the Solicitor

Given during the Executive Session

VII: Unfinished Business

Mr. Minniti motioned to accept the Sexual Harassment Policy and Mr. Monack seconded the motion. The motion carried and was so ordered by the Chairman.

VIII. Checks approved prior to this meeting

Mr. Minniti made the motion to approve checks #11442-11471 and Mr. Monack seconded the motion. All board members abstained from any checks that included their names in the report. **The Motion was approved with included abstentions**

IX. Bills Submitted for Payment

No bills were submitted for Payment

Mr. Iacoboni motioned to enter into an executive session at 6:51 PM and Mr. Minniti seconded the motion. **The Motion was approved unanimously.**

Mr. Minniti motioned to adjourn the executive session at 8:30 PM and Mr. Monack seconded the motion. **The Motion was approved unanimously.**

**The Municipal Authority will reorganize on Tuesday, February 18, 2026, at 6:00 p.m.
The next Regular meeting date has not been determined.**