Municipal Authority of the Borough of Belle Vernon
Water Division Meeting Minutes
August 19, 2026

1. **Call to Order**
   The Water Division was called to order at 6:15 PM.

2. Pledge of Allegiance

3. **Recording of Attendance**
   Board Members in Attendance: Joseph Minniti, Frank Monack, Clifford Gorski, Brian Anderson, Ray Iacoboni
   Municipal Authority Staff: Gerald Jackson- Manager, Kelly Ellin- Administrative Assistant, Merilee Melvin-Office Manager
   Board Members Absent: None
   Solicitor: Peter Halesey, Solicitor
   Employees present: Antonio Rhome, Jonathan Kravets, Rich Saxberg
   Engineer: Rob Horvath & Matt Elyes, KLH Engineers, Inc.
   General Public present: Borough Residents

4. **Public Comment**
   No comment.

5. **Minutes from the previous meeting**
   Mr. Iacoboni motioned to approve the minutes of the July 15, 2026 meeting and Mr. Monack seconded the motion. **The motion was approved unanimously.**

6. **Communications**
   Correspondence is in your packet.

7. **Report of the Secretary/Treasurer**
   Mr. Anderson presented the Secretary/Treasurer Reports ending July 31, 2026, to the board for informational purposes. The balance sheet reported total assets and liabilities in the amount of $3,866,197.86. The Net Loss was -$99,832.00. Mr. Minniti motioned to approve the Secretary/Treasurer's Report and Mr. Monack seconded the motion. **The motion was approved unanimously.**

   Mr. Minniti motioned to approve checks #23736 - #23779 issued prior to this meeting, and Mr. Iacoboni seconds the motion. **The motion was approved unanimously.**

8. Manager Reports

Engineer's Report

KLH Engineers, Inc.'s monthly report is attached to and made a part of these minutes.

- KLH has received confirmation that the CCR has been distributed to MABV customers and the required Department Certification is being prepared for submission.
- Building Investigation – KLH is soliciting quotes for completion of an environmental assessment of the municipal/authority/fire department building

Solicitor's Report

- Will be given during the Executive Session.

9. New/Old Business

We received the PennDot reimbursement in the amount of $22,000 for the pedestrian bridge.

At 6:22 PM, Mr. Minniti motioned to go into an executive session and Mr. Monack seconded the motion.

Mr. Minniti motioned to approve to hire a part-time position to Lisa Zadrozny at $19.00 not to exceed 20 hours a week, and to increase Kelly Ellin's wages to $20.00 an hour and Mr. Iacoboni seconded the motion. **The motion was approved unanimously.**

Mr. Minniti motioned to increase Merilee Melvin's salary to $60,000 per year and Mr. Anderson seconded the motion. **The motion was approved unanimously.**

Mr. Minniti motioned to end the executive session at 8:55 PM and Mr. Monack seconded the motion. **The motion was approved unanimously.**

Upon recommendation by Attorney Halesey, Mr. Monack motioned to amend the August agenda to include the building's roof situation and personnel wage discussion and Mr. Minniti seconded the motion. **The motion was approved unanimously.**

Mr. Minniti motioned to approve the permission to finance the roof repairs for approximately $100,000.00 or to the lowest responsible bidder. **The motion was approved unanimously.**

At 9:55 PM, Mr. Minniti motioned to adjourn the water meeting and Mr. Iacoboni seconded the motion. **The motion was approved unanimously.**