

**Municipal Authority of the Borough of Belle Vernon
Sewage Division Meeting Minutes**

July 15, 2026

1. Call to Order

The Sewage Division was called to order at 6:36 PM.

2. Recording of Attendance

Board Members in Attendance: Joseph Minniti, Frank Monack, Clifford Gorski, Brian Anderson, Ray Iacoboni

Municipal Authority Staff: Gerald Jackson- Manager, Kelly Ellin- Administrative Assistant, Merilee Melvin – Office Manager

Board Members Absent: None

Solicitor: Peter Halesey, Solicitor

Employees present: Rich Saxberg, Anthony Rhome, Jonathan Kravits

Engineer: Rob Horvath, KLH Engineers, Inc.

General Public present: General Public

3. Public Comment

None.

4. Minutes from the previous meeting

Mr. Minniti motioned to approve both sets of minutes from the May 20, 2026 meeting and the June 17, 2026, meeting and Mr. Monack seconded the motion. **The motion was approved unanimously.**

5. Communications

The 2023-24 audits performed by Cypher & Cypher have been completed. Please review for approval by next month's board meeting.

6. Report of the Secretary/Treasurer

Mr. Anderson presented the Secretary/Treasurer Report to the board for informational purposes. The balance sheet reported total assets and liabilities in the amount of \$2,607,045.74. The total revenue account balance is \$71,146.68 with a Net Income of \$20,455.67 for the period ending June 30, 2026. Mr. Minniti motioned to approve the Secretary/Treasurer's Report and Mr. Monack seconded the motion. **The motion was approved unanimously.**

Mr. Minniti motioned to approve checks #11597 - #11619 issued prior to this meeting and Mr. Iacoboni seconds the motion. **The motion was approved unanimously.**

7. Manager Reports

Engineer's Report

KLH Engineers, Inc.'s monthly report is attached to and made a part of these minutes. **There have been no updates regarding the following items:**

- Tank Cleaning – one process train should be removed from service for cleaning each year
- LSA - Application for \$1,000,000 has been submitted – awards will be announced later this year
- NPDES Permit Renewal Application's deadline is June 3, 2026
- Preparing an application for the DEP approval of a 6-month Pilot Study to evaluate alternatives to Hydrogen Peroxide. A full WQM permit application will follow evaluation period

Solicitor's Report

No Report.

8. Municipal Building Report

The beginning balance of the Municipal Building Report was \$50,630.86. The fireman's rent of \$312.50 with interest of \$144.81 less the monthly expenses totals \$50,346.82 for the period ending June 30, 2026. This does not include the firemen's rent check for the month of June. Mr. Minniti motioned to approve the Municipal Building Report and Mr. Monack seconded the motion. **The motion was approved unanimously.**

9. New/Old Business

Mr. Iacoboni revisited the issue regarding the spilled paint and vandalism as well as the building not being secured over at the sewage plant and what was being done regarding the incident. It was stated by Mr. Jackson that a police report was filed and there is no conclusion as of yet.

Mr. Saxberg reported that a severe storm caused the power to go out at the sewage plant causing loss of all communications and controls to the blower motors also shorting out the generator. Because of the severity of the storms West Penn Power and Comcast were under a five-state emergency which delayed them coming to our facility for over a week.

KLH Engineers sent a roof inspector to look at this building's roof. Due to the deplorable conditions they are hoping to help with the replacement/repairs through grant funding. It is noted that due to the timing of the LSA Grant awards, October 2026, we cannot depend on that particular funding since the roof is in dire need of repairs.

At 6:58 PM, Mr. Monack motioned to enter into an Executive Session and Mr. Iacoboni seconded the motion. **The motion was approved unanimously.**

Mr. Minniti motioned to approve the Labor Agreement between the Municipal Authority of the Borough of Belle Vernon and the Utility Workers Union of America and Local Union #498 with changes made beginning July 1, 2026, and ending June 30, 2029 and Mr. Monack seconded the motion. **The motion was approved unanimously.**

Mr. Monack motioned to end the executive session at 7:45 PM and Mr. Minniti seconded the motion. **The motion was approved unanimously.**

At 7:45 PM Mr. Minniti motioned to adjourn the water meeting and Mr. Monack seconded the motion. **The motion was approved unanimously.**